

Licensing fee changes – Retail Store Permittees

Changes are being made to the fees associated with commercial and special occasion liquor permits, charitable gaming licences, gaming registrations and horse racing licences.

These changes will not impact the fees associated with your Retail Store Permit (RSPs). They will change the fees associated with Special Occasion Permits (SOPs) which RSPs help customers apply for to hold community events, weddings, reunions, etc.

The changes were outlined in March 2015 as part of the provincial government's 2015-16 provincial budget. At the time, SLGA began development on a new online tool to standardize and simplify the licensing process. Now that the online tool is up and running the new fees will take effect Oct. 2.

Individuals and businesses are encouraged to use the new online system to get their licences and permits. Aside from being easy to use, a 20 per cent discount will be applied to online application fees.

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What is changing?

SLGA's licensing fees are changing, effective Oct. 2, 2017.

What impact will this have on Retail Store Permittees?

The fee associated with Retail Store Permits is not changing.

How do the changes affect the fees for Special Occasion Permits?

The permit fees for Special Occasion Permits are changing effective Oct. 2, 2017:

Permit type	Old fee	New fee	One Discount (20%)	Two Discounts (40%)
Non-sale	\$15	\$50	\$40	\$30
Cost recovery	\$15	\$50	\$40	\$30
Sale	\$25	\$100	\$80	\$60

How does the discount work?

Effective Oct. 2, when a customer completes a SOP application in your store using the online system a 20 per cent discount will be applied. There is also a further 20 per cent discount applied when the application is submitted at least 10 days in advance of the event. Customers who decide to apply for permits on their own will also be eligible for both the online and early application discounts.

How do I get the discount? Do I have to pass it along to my customers?

When you apply for a SOP on behalf of a customer, SLGA will bill you for the adjusted fee amount after any applicable discounts are applied. You can choose to collect the full fee amount and retain the difference as a service fee, or you can pass those savings on to your customer. You can even choose to pay the permit fee on behalf of the customer if you want to provide the service to them for free or as an incentive for them to purchase the alcohol for their permit from your store.

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Can I still issue paper permits?

Paper permits can no longer be issued by Retail Store Permittees after Oct. 2, 2017. Customers who don't want to complete a SOP application online, can visit any liquor retailer that issues SOPs and have staff complete the process for them online. Alternatively, customers can also obtain a paper application from SLGA head office, complete it and mail it back to SLGA for processing. We expect most customers will prefer the convenience and speed of the online system.

Why are these changes being made?

The changes to SLGA's fee structure were part of the larger effort to create a more standardized and simplified licensing system. This included streamlining the system by condensing the number of licences and permits. As well, a new online tool was developed to give Saskatchewan residents a much easier way to apply for and receive licences and permits online.

When did SLGA last change the fees?

Many of SLGA's licensing fees have not changed during the past 20 to 30 years. Due to inflation, the overall costs associated with administering permits and licences has increased. The fee increases will allow SLGA to recover a greater amount of the actual costs associated with licensing and regulation.

How do I access the online system and get an account?

To apply for your licence go to SLGA's website at www.slga.com. You can [sign in](#) or [create an account](#) (it only takes a few minutes).

Who can I contact if I have any questions?

If you have any questions about the new special occasion permit fee structure, please contact the Client Services Branch at (306) 787-5563 and ask to speak to a Client Services Associate.